



VILLAGE OF ALAMANCE

Submit to the Town Clerk, Village of Alamance, P.O. Box 96,
Alamance, NC 27201 Contact: **(336) 226-0033**
Fee: \$ **50.00**

For office use only:

Method of Payment: CASH CHECK

**Home Occupation
APPLICATION**

(Please print clearly)

Applicant name: _____

Property Address: _____ Zip _____

Contact Numbers: Home _____ Work _____ Mobile _____

E-mail address: _____

(All correspondence will be e-mailed to this address unless otherwise requested.)

Residence Type: Single-family detached home Multi-family Townhouse
 Manufactured home Single-family attached (duplex) Multi-family Apartment

Total Square Feet of the Residence: _____ square feet

Total Square of the Accessory Structure: _____ square feet

Total square feet of the area that will be used for business: _____ square feet
(not to exceed 25% of the combined floor area of the structure or 500 square feet, whichever is less)

Name of Business: _____

Describe the type and nature of your business that will take place on the premises: _____

1. Total number of persons employed at the residence or are employed in the activity (including owner): _____

2. Total number of persons in question #1 who are **NOT** full-time residents in the dwelling: _____

3. Number of available parking spaces for residence: _____
(Do **NOT** include on-street parking and/or adjacent lots)

4. Estimated number of customers that will come to the residence per day: _____
a) how often? _____ b) how many at one time? _____ c) at what time of day? _____

5. Will there be any deliveries to the residence? _____ Yes _____ No
If yes, what time of day will they occur? _____ and by what method?
(mail, package delivery, etc.) _____

6. Will the activity:

- be visible from any adjacent street or property line of the address specified above? Yes No
- generate noise, odor, fumes, smoke, or other abnormal characteristics? Yes No
- use more than two vehicles and/or trailers that will be parked/stored on the property? Yes No
- involve the sale of products or delivery of services at the address specified above? Yes No
- include on-site assembly or manufacturing of products? Yes No
- involve distribution or reception of materials or products? Yes No
- involve storage of materials/products in a detached accessory building? Yes No

7. Please explain or describe any activity that was answered yes in item #6:

Requirements:

* Compliance with attached section, Village of Alamance Zoning Ordinance, Home Occupation Ordinance.

I hereby certify that I am making application for myself and that the statements given are true to the best of my knowledge.

Signature of applicant

Date

Signature of property owner, if different from above

Date

Home Occupation Ordinance

570-05 Home Occupation – A home occupation as defined in this ordinance may be allowed in any Residential District subject to the following requirements:

- 1) Prior to establishing a home occupation, the operator shall obtain a Home Occupation Permit.
- 2) The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purpose by its occupants.
- 3) The business or service must be located within the dwelling or an associated accessory building, and may not exceed 25 percent of the combined floor area or 500 square feet, whichever is less.
- 4) No more than one (1) person not in residence shall be engaged in such occupation;
- 5) There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one (1) sign, not exceeding one (1) square foot in area, non-illuminated, and mounted flat against the wall of the principal building;
- 6) No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in any required yard;
- 7) No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in single-family residence, or outside the dwelling unit if conducted in other than a single-family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.
- 8) There shall be no sales in connection with such home occupation except as permitted in Section 620, Schedule of Permitted Uses.